



2018-2019 FINANCIAL ASSISTANCE APPLICATION Fall and Winter/Spring Semesters

APPLICATIONS ARE DUE BY 6:00PM ON JULY 31, 2018.
INCOMPLETE OR LATE APPLICATIONS WILL NOT BE PROCESSED.

COCA – Center of Creative Arts is a multidisciplinary community arts center that provides exceptional arts education through programs, performances and exhibitions. COCA is pleased to be able to offer financial assistance on a limited basis through the generous support from individuals, foundations and corporations.

PROGRAM INFORMATION

- Financial assistance is awarded regardless of race, sex, religion, disability, sexual orientation or national origin.
- Financial assistance is granted solely on the basis of financial need and awarded on a sliding scale.
- Based on the availability of funds, assistance is awarded for classes in the Fall and Winter/Spring.
- All applicants must submit a new financial assistance application each year during the application period.
- A maximum participation in one (1) class, per student, per semester will be allowed at the financial assistance discount.
- The next application period will be APR 1–JUL 31, 2019. This application period will cover 2019 Summer Arts Camps, 2019 Summer Classes, 2019 Fall semester and 2020 Winter/Spring semester

ELIGIBILITY

- Up to three (3) people per household can apply for financial assistance for the application year.
- All applicants must be at least six (6) years old. Applicants who will turn six during the application year will be awarded assistance for only the semester(s) they are eligible.
- Financial assistance will not be awarded to applicants who have an outstanding balance on their account or previous recipients who attended less than 75% of their classes the previous semester.

GUIDELINES

- Financial assistance can only be used by the persons listed on this application. Unused financial assistance cannot be applied to another person or held over from one semester to the next.
- Registration fees are exempt from financial assistance. All fees must be paid in full at the time of registration.
- Financial assistance can only be applied toward semester-long (15-week) classes.
- Financial assistance cannot be used for:
 - Early childhood classes (i.e., Pre-Ballet 1 & 2, Little Happy Feet).
 - Summer arts camps
 - Workshops, master classes, etc.
 - Transportation, clothes, shoes or supplies needed for the class
- For a student registering for more than one (1) class, any additional classes will be charged at the full tuition amount.
- Financial assistance recipients can only register for one semester at a time. Registration for additional semesters is based on the availability of funds, class attendance and account status.
- Registration forms should be submitted AFTER you are notified about your financial assistance award.

APPLICATION REQUIREMENTS

***Incomplete applications will *not* be considered. Any entries written as itemized income must have supporting documentation.**

***We DO NOT accept electronic or faxed copies of the application.**

***Please provide copies of all supporting documents. COCA does NOT have a public copy machine and cannot provide copies.**

- a. **A completed and signed application form.**
- b. **A copy of your 2017 Federal Income Tax Return for all members of the household.** COCA does not use Social Security numbers; you may conceal this information. If you do not file taxes, a W-2 or paycheck stub can be provided.
- c. **A copy of any State/Federal benefits that members of your household receive,** such as housing assistance, social security, SNAP, etc.

For questions, contact the Registration Office by phone at 314.561.4898 or in person Monday–Friday 9:00AM–6:00PM.



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PART 1: APPLICANT INFORMATION

Financial assistance is limited to a maximum of three (3) people per household.

1. _____
 Student Name Student Birthday (mm/dd/yy) Sex (M/F) Student Email (if over 18)

_____ Home Address City State Zip Home Telephone

2. _____
 Student Name Student Birthday (mm/dd/yy) Sex (M/F) Student Email (if over 18)

3. _____
 Student Name Student Birthday (mm/dd/yy) Sex (M/F) Student Email (if over 18)

PART 2: MAIN CONTACT

(If applicant(s) are under 18 years old)

_____ Name Relationship to student Primary Email (REQUIRED)*

_____ Home Address City State Zip Home Telephone

_____ Work Telephone Cell Phone

PART 3: FINANCIAL INFORMATION

Please complete the table below with your itemized income, and provide supporting documentation of all income listed.

ITEMIZED INCOME	
Wages, salaries, tips	\$
Unemployment compensation	\$
Social Security compensation	\$
Child Support	\$
State subsidized funding (SNAP, Housing Assistance, etc...)	\$
401K/retirement funds	\$
Alimony	\$
Other:	\$
TOTAL GROSS ANNUAL INCOME	\$
TOTAL NUMBER OF PEOPLE IN HOUSEHOLD	

*All communication concerning financial assistance is done through email. Any application without a working email address will not be considered.

You will be notified via email by **August 10, 2018** with your financial assistance status; registration instructions will be included. By signing below, you acknowledge that the information on this application is accurate and completed to the best of your ability.

_____ ADULT APPLICANT/PARENT/GUARDIAN SIGNATURE DATE _____

For office use only.

Date Received/Time: _____ Received By: _____ Date Approved: _____ Assistance Amount: _____